

**AUTHORITY FOR ATTORNEY ELECTRONIC ACCESS**

Party Name as it appears in Court Record: \_\_\_\_\_

Attorney Name: \_\_\_\_\_

Case Number(s):(Give specific case no.'s) \_\_\_\_\_

**AUTHORITY FOR ATTORNEY ELECTRONIC ACCESS: (select one)**

1. I am a party, or authorized representative of the business entity that is a party in the case(s) listed above, and I hereby authorize my attorney, listed above who is licensed or authorized to practice law in the State of Florida, to electronically access the above cases which are not sealed or expunged which are on record with the Manatee County Clerk of Circuit Court. I understand that to remove the electronic access of the attorney, I must complete the bottom section of this form and send it to the clerk.

Date: \_\_\_\_\_

**Note:** the clerk will make every effort to grant access within 24 hours of receipt of your request

\_\_\_\_\_  
Signature of party

Telephone: \_\_\_\_\_

2. I am an attorney licensed or authorized to practice law in the State of Florida and I have been authorized by my client, the above party, to electronically access the above case(s). I have advised the party to complete the bottom section of this form and send it to the clerk to request removal of my access if desired.

Date: \_\_\_\_\_

**Note:** Attorneys must be current subscribers to access authorized cases using "Attorney of Record" access.

\_\_\_\_\_  
Signature of Attorney

Fl Bar # \_\_\_\_\_

Tel. \_\_\_\_\_

Email Address of attorney to confirm access \_\_\_\_\_

Completed and signed forms may be hand delivered or Faxed to (941) 742-5849 or Scanned and Emailed to RecordAccess@manateeclerk.com

**REQUEST TO TERMINATE ELECTRONIC ACCESS FOR CASES LISTED ABOVE: (select one)**

1. I hereby request removal of the above attorney from electronic access to my cases.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Party Name

2. I hereby request removal of electronic access granted to me by the above listed party.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk use only: (Date & Initial next to appropriate space)  
(For access)

\_\_\_\_\_ Case is not confidential, sealed or expunged.

\_\_\_\_\_ Attorney bar number placed in appropriate field

\_\_\_\_\_ Requested removal completed

Manatee County Clerk of Circuit Court  
PO Box 25400  
Bradenton, FL 34206  
Physical Address:  
1115 Manatee Ave. W.